

**SECRET**

16 April 1965

MEMORANDUM FOR: Deputy Directors, Staff and Division Chiefs


SUBJECT : Liaison with the Department of State

1. The Office of the DDS has requested that we submit the following information in each case where an officer in the Office of Security has recurring liaison with personnel of the Department of State:

- a. Name of Agency officer
- b. Position title
- c. Name of Department of State official with whom this officer is in contact
- d. Position title of State Department official
- e. Purpose of liaison contact
- f. Estimated frequency of such contact

2. One-time liaison contacts with State Department officials where no recurrence or regular contact is anticipated need not be reported in this survey. However, any information on liaison relationships that do not now exist but are desired or anticipated in the near future should be reported.

3. The information requested in this memorandum for those components under your jurisdiction should be submitted to reach the undersigned no later than close of business 23 April 1965.

  
Special Assistant, Executive Staff

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